



Backup Log Sheet for January

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Friday	Week 2 Rotation Friday Tape 10			Holiday-No Backup Required
2	Saturday	No Backup Required	N / A	N / A	
3	Sunday	No Backup Required	N / A	N / A	
4	Monday	Week 1 Rotation Monday Tape 1			
5	Tuesday	Week 1 Rotation Tuesday Tape 2			
6	Wednesday	Week 1 Rotation Wednesday Tape 3			
7	Thursday	Week 1 Rotation Thursday Tape 4			
8	Friday	Week 3 Rotation Friday Tape 11			
9	Saturday	No Backup Required	N / A	N / A	
10	Sunday	No Backup Required	N / A	N / A	
11	Monday	Week 2 Rotation Monday Tape 6			
12	Tuesday	Week 2 Rotation Tuesday Tape 7			
13	Wednesday	Week 2 Rotation Wednesday Tape 8			
14	Thursday	Week 2 Rotation Thursday Tape 9			
15	Friday	Week 4 Rotation Friday Tape 12			
16	Saturday	No Backup Required	N / A	N / A	
17	Sunday	No Backup Required	N / A	N / A	
18	Monday	Week 1 Rotation Monday Tape 1			
19	Tuesday	Week 1 Rotation Tuesday Tape 2			
20	Wednesday	Week 1 Rotation Wednesday Tape 3			
21	Thursday	Week 1 Rotation Thursday Tape 4			
22	Friday	Week 1 Rotation Friday Tape 5			
23	Saturday	No Backup Required	N / A	N / A	
24	Sunday	No Backup Required	N / A	N / A	
25	Monday	Week 2 Rotation Monday Tape 6			
26	Tuesday	Week 2 Rotation Tuesday Tape 7			
27	Wednesday	Week 2 Rotation Wednesday Tape 8			
28	Thursday	Week 2 Rotation Thursday Tape 9			
29	Friday	January Monthly Backup Tape 13			
30	Saturday	No Backup Required	N / A	N / A	
31	Sunday	No Backup Required	N / A	N / A	



Backup Log Sheet for February

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Monday	Week 1 Rotation Monday Tape 1			
2	Tuesday	Week 1 Rotation Tuesday Tape 2			
3	Wednesday	Week 1 Rotation Wednesday Tape 3			
4	Thursday	Week 1 Rotation Thursday Tape 4			
5	Friday	Week 3 Rotation Friday Tape 11			
6	Saturday	No Backup Required	N / A	N / A	
7	Sunday	No Backup Required	N / A	N / A	
8	Monday	Week 2 Rotation Monday Tape 6			
9	Tuesday	Week 2 Rotation Tuesday Tape 7			
10	Wednesday	Week 2 Rotation Wednesday Tape 8			
11	Thursday	Week 2 Rotation Thursday Tape 9			
12	Friday	Week 4 Rotation Friday Tape 12			
13	Saturday	No Backup Required	N / A	N / A	
14	Sunday	No Backup Required	N / A	N / A	
15	Monday	Week 1 Rotation Monday Tape 1			
16	Tuesday	Week 1 Rotation Tuesday Tape 2			
17	Wednesday	Week 1 Rotation Wednesday Tape 3			
18	Thursday	Week 1 Rotation Thursday Tape 4			
19	Friday	Week 1 Rotation Friday Tape 5			
20	Saturday	No Backup Required	N / A	N / A	
21	Sunday	No Backup Required	N / A	N / A	
22	Monday	Week 2 Rotation Monday Tape 6			
23	Tuesday	Week 2 Rotation Tuesday Tape 7			
24	Wednesday	Week 2 Rotation Wednesday Tape 8			
25	Thursday	Week 2 Rotation Thursday Tape 9			
26	Friday	February Monthly Backup Tape 14			
27	Saturday	No Backup Required	N / A	N / A	
28	Sunday	No Backup Required	N / A	N / A	



Backup Log Sheet for March

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Monday	Week 1 Rotation Monday Tape 1			
2	Tuesday	Week 1 Rotation Tuesday Tape 2			
3	Wednesday	Week 1 Rotation Wednesday Tape 3			
4	Thursday	Week 1 Rotation Thursday Tape 4			
5	Friday	Week 3 Rotation Friday Tape 11			
6	Saturday	No Backup Required	N / A	N / A	
7	Sunday	No Backup Required	N / A	N / A	
8	Monday	Week 2 Rotation Monday Tape 6			
9	Tuesday	Week 2 Rotation Tuesday Tape 7			
10	Wednesday	Week 2 Rotation Wednesday Tape 8			
11	Thursday	Week 2 Rotation Thursday Tape 9			
12	Friday	Week 4 Rotation Friday Tape 12			
13	Saturday	No Backup Required	N / A	N / A	
14	Sunday	No Backup Required	N / A	N / A	
15	Monday	Week 1 Rotation Monday Tape 1			
16	Tuesday	Week 1 Rotation Tuesday Tape 2			
17	Wednesday	Week 1 Rotation Wednesday Tape 3			
18	Thursday	Week 1 Rotation Thursday Tape 4			
19	Friday	Week 1 Rotation Friday Tape 5			
20	Saturday	No Backup Required	N / A	N / A	
21	Sunday	No Backup Required	N / A	N / A	
22	Monday	Week 2 Rotation Monday Tape 6			
23	Tuesday	Week 2 Rotation Tuesday Tape 7			
24	Wednesday	Week 2 Rotation Wednesday Tape 8			
25	Thursday	Week 2 Rotation Thursday Tape 9			
26	Friday	Week 2 Rotation Friday Tape 10			
27	Saturday	No Backup Required	N / A	N / A	
28	Sunday	No Backup Required	N / A	N / A	
29	Monday	Week 1 Rotation Monday Tape 1			
30	Tuesday	Week 1 Rotation Tuesday Tape 2			
31	Wednesday	March Monthly Backup Tape 15			



Backup Log Sheet for April

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Thursday	Week 1 Rotation Thursday Tape 4			
2	Friday	Week 3 Rotation Friday Tape 11			
3	Saturday	No Backup Required	N / A	N / A	
4	Sunday	No Backup Required	N / A	N / A	
5	Monday	Week 2 Rotation Monday Tape 6			
6	Tuesday	Week 2 Rotation Tuesday Tape 7			
7	Wednesday	Week 2 Rotation Wednesday Tape 8			
8	Thursday	Week 2 Rotation Thursday Tape 9			
9	Friday	Week 4 Rotation Friday Tape 12			
10	Saturday	No Backup Required	N / A	N / A	
11	Sunday	No Backup Required	N / A	N / A	
12	Monday	Week 1 Rotation Monday Tape 1			
13	Tuesday	Week 1 Rotation Tuesday Tape 2			
14	Wednesday	Week 1 Rotation Wednesday Tape 3			
15	Thursday	Week 1 Rotation Thursday Tape 4			
16	Friday	Week 1 Rotation Friday Tape 5			
17	Saturday	No Backup Required	N / A	N / A	
18	Sunday	No Backup Required	N / A	N / A	
19	Monday	Week 2 Rotation Monday Tape 6			
20	Tuesday	Week 2 Rotation Tuesday Tape 7			
21	Wednesday	Week 2 Rotation Wednesday Tape 8			
22	Thursday	Week 2 Rotation Thursday Tape 9			
23	Friday	Week 2 Rotation Friday Tape 10			
24	Saturday	No Backup Required	N / A	N / A	
25	Sunday	No Backup Required	N / A	N / A	
26	Monday	Week 1 Rotation Monday Tape 1			
27	Tuesday	Week 1 Rotation Tuesday Tape 2			
28	Wednesday	Week 1 Rotation Wednesday Tape 3			
29	Thursday	Week 1 Rotation Thursday Tape 4			
30	Friday	April Monthly Backup Tape 16			



Backup Log Sheet for May

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Saturday	No Backup Required	N / A	N / A	
2	Sunday	No Backup Required	N / A	N / A	
3	Monday	Week 2 Rotation Monday Tape 6			
4	Tuesday	Week 2 Rotation Tuesday Tape 7			
5	Wednesday	Week 2 Rotation Wednesday Tape 8			
6	Thursday	Week 2 Rotation Thursday Tape 9			
7	Friday	Week 4 Rotation Friday Tape 12			
8	Saturday	No Backup Required	N / A	N / A	
9	Sunday	No Backup Required	N / A	N / A	
10	Monday	Week 1 Rotation Monday Tape 1			
11	Tuesday	Week 1 Rotation Tuesday Tape 2			
12	Wednesday	Week 1 Rotation Wednesday Tape 3			
13	Thursday	Week 1 Rotation Thursday Tape 4			
14	Friday	Week 1 Rotation Friday Tape 5			
15	Saturday	No Backup Required	N / A	N / A	
16	Sunday	No Backup Required	N / A	N / A	
17	Monday	Week 2 Rotation Monday Tape 6			
18	Tuesday	Week 2 Rotation Tuesday Tape 7			
19	Wednesday	Week 2 Rotation Wednesday Tape 8			
20	Thursday	Week 2 Rotation Thursday Tape 9			
21	Friday	Week 2 Rotation Friday Tape 10			
22	Saturday	No Backup Required	N / A	N / A	
23	Sunday	No Backup Required	N / A	N / A	
24	Monday	Week 1 Rotation Monday Tape 1			
25	Tuesday	Week 1 Rotation Tuesday Tape 2			
26	Wednesday	Week 1 Rotation Wednesday Tape 3			
27	Thursday	Week 1 Rotation Thursday Tape 4			
28	Friday	May Monthly Backup Tape 17			
29	Saturday	No Backup Required	N / A	N / A	
30	Sunday	No Backup Required	N / A	N / A	
31	Monday	No Backup Required	N / A	N / A	Holiday



Backup Log Sheet for June

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Tuesday	Week 2 Rotation Tuesday Tape 7			
2	Wednesday	Week 2 Rotation Wednesday Tape 8			
3	Thursday	Week 2 Rotation Thursday Tape 9			
4	Friday	Week 4 Rotation Friday Tape 12			
5	Saturday	No Backup Required	N / A	N / A	
6	Sunday	No Backup Required	N / A	N / A	
7	Monday	Week 1 Rotation Monday Tape 1			
8	Tuesday	Week 1 Rotation Tuesday Tape 2			
9	Wednesday	Week 1 Rotation Wednesday Tape 3			
10	Thursday	Week 1 Rotation Thursday Tape 4			
11	Friday	Week 1 Rotation Friday Tape 5			
12	Saturday	No Backup Required	N / A	N / A	
13	Sunday	No Backup Required	N / A	N / A	
14	Monday	Week 2 Rotation Monday Tape 6			
15	Tuesday	Week 2 Rotation Tuesday Tape 7			
16	Wednesday	Week 2 Rotation Wednesday Tape 8			
17	Thursday	Week 2 Rotation Thursday Tape 9			
18	Friday	Week 2 Rotation Friday Tape 10			
19	Saturday	No Backup Required	N / A	N / A	
20	Sunday	No Backup Required	N / A	N / A	
21	Monday	Week 1 Rotation Monday Tape 1			
22	Tuesday	Week 1 Rotation Tuesday Tape 2			
23	Wednesday	Week 1 Rotation Wednesday Tape 3			
24	Thursday	Week 1 Rotation Thursday Tape 4			
25	Friday	Week 3 Rotation Friday Tape 11			
26	Saturday	No Backup Required	N / A	N / A	
27	Sunday	No Backup Required	N / A	N / A	
28	Monday	Week 2 Rotation Monday Tape 6			
29	Tuesday	Week 2 Rotation Tuesday Tape 7			
30	Wednesday	June Monthly Backup Tape 18			



Backup Log Sheet for July

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Thursday	Week 2 Rotation Thursday Tape 9			
2	Friday	Week 4 Rotation Friday Tape 12			
3	Saturday	No Backup Required	N / A	N / A	
4	Sunday	No Backup Required	N / A	N / A	
5	Monday	Week 1 Rotation Monday Tape 1			
6	Tuesday	Week 1 Rotation Tuesday Tape 2			
7	Wednesday	Week 1 Rotation Wednesday Tape 3			
8	Thursday	Week 1 Rotation Thursday Tape 4			
9	Friday	Week 1 Rotation Friday Tape 5			
10	Saturday	No Backup Required	N / A	N / A	
11	Sunday	No Backup Required	N / A	N / A	
12	Monday	Week 2 Rotation Monday Tape 6			
13	Tuesday	Week 2 Rotation Tuesday Tape 7			
14	Wednesday	Week 2 Rotation Wednesday Tape 8			
15	Thursday	Week 2 Rotation Thursday Tape 9			
16	Friday	Week 2 Rotation Friday Tape 10			
17	Saturday	No Backup Required	N / A	N / A	
18	Sunday	No Backup Required	N / A	N / A	
19	Monday	Week 1 Rotation Monday Tape 1			
20	Tuesday	Week 1 Rotation Tuesday Tape 2			
21	Wednesday	Week 1 Rotation Wednesday Tape 3			
22	Thursday	Week 1 Rotation Thursday Tape 4			
23	Friday	Week 3 Rotation Friday Tape 11			
24	Saturday	No Backup Required	N / A	N / A	
25	Sunday	No Backup Required	N / A	N / A	
26	Monday	Week 2 Rotation Monday Tape 6			
27	Tuesday	Week 2 Rotation Tuesday Tape 7			
28	Wednesday	Week 2 Rotation Wednesday Tape 8			
29	Thursday	Week 2 Rotation Thursday Tape 9			
30	Friday	July Monthly Backup Tape 19			
31	Saturday	No Backup Required			



Backup Log Sheet for August

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Sunday	No Backup Required	N / A	N / A	
2	Monday	Week 1 Rotation Monday Tape 1			
3	Tuesday	Week 1 Rotation Tuesday Tape 2			
4	Wednesday	Week 1 Rotation Wednesday Tape 3			
5	Thursday	Week 1 Rotation Thursday Tape 4			
6	Friday	Week 1 Rotation Friday Tape 5			
7	Saturday	No Backup Required	N / A	N / A	
8	Sunday	No Backup Required	N / A	N / A	
9	Monday	Week 2 Rotation Monday Tape 6			
10	Tuesday	Week 2 Rotation Tuesday Tape 7			
11	Wednesday	Week 2 Rotation Wednesday Tape 8			
12	Thursday	Week 2 Rotation Thursday Tape 9			
13	Friday	Week 2 Rotation Friday Tape 10			
14	Saturday	No Backup Required	N / A	N / A	
15	Sunday	No Backup Required	N / A	N / A	
16	Monday	Week 1 Rotation Monday Tape 1			
17	Tuesday	Week 1 Rotation Tuesday Tape 2			
18	Wednesday	Week 1 Rotation Wednesday Tape 3			
19	Thursday	Week 1 Rotation Thursday Tape 4			
20	Friday	Week 3 Rotation Friday Tape 11			
21	Saturday	No Backup Required	N / A	N / A	
22	Sunday	No Backup Required	N / A	N / A	
23	Monday	Week 2 Rotation Monday Tape 6			
24	Tuesday	Week 2 Rotation Tuesday Tape 7			
25	Wednesday	Week 2 Rotation Wednesday Tape 8			
26	Thursday	Week 2 Rotation Thursday Tape 9			
27	Friday	Week 4 Rotation Friday Tape 12			
28	Saturday	No Backup Required	N / A	N / A	
29	Sunday	No Backup Required	N / A	N / A	
30	Monday	Week 1 Rotation Monday Tape 1			
31	Tuesday	August Monthly Backup Tape 20			



Backup Log Sheet for September

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Wednesday	Week 1 Rotation Wednesday Tape 3			
2	Thursday	Week 1 Rotation Thursday Tape 4			
3	Friday	Week 1 Rotation Friday Tape 5			
4	Saturday	No Backup Required	N / A	N / A	
5	Sunday	No Backup Required	N / A	N / A	
6	Monday	No Backup Required			Holiday
7	Tuesday	Week 2 Rotation Tuesday Tape 7			
8	Wednesday	Week 2 Rotation Wednesday Tape 8			
9	Thursday	Week 2 Rotation Thursday Tape 9			
10	Friday	Week 2 Rotation Friday Tape 10			
11	Saturday	No Backup Required	N / A	N / A	
12	Sunday	No Backup Required	N / A	N / A	
13	Monday	Week 1 Rotation Monday Tape 1			
14	Tuesday	Week 1 Rotation Tuesday Tape 2			
15	Wednesday	Week 1 Rotation Wednesday Tape 3			
16	Thursday	Week 1 Rotation Thursday Tape 4			
17	Friday	Week 3 Rotation Friday Tape 11			
18	Saturday	No Backup Required	N / A	N / A	
19	Sunday	No Backup Required	N / A	N / A	
20	Monday	Week 2 Rotation Monday Tape 6			
21	Tuesday	Week 2 Rotation Tuesday Tape 7			
22	Wednesday	Week 2 Rotation Wednesday Tape 8			
23	Thursday	Week 2 Rotation Thursday Tape 9			
24	Friday	Week 4 Rotation Friday Tape 12			
25	Saturday	No Backup Required	N / A	N / A	
26	Sunday	No Backup Required	N / A	N / A	
27	Monday	Week 1 Rotation Monday Tape 1			
28	Tuesday	Week 1 Rotation Tuesday Tape 2			
29	Wednesday	Week 1 Rotation Wednesday Tape 3			
30	Thursday	September Monthly Backup Tape 21			



Backup Log Sheet for October

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Friday	Week 1 Rotation Friday Tape 5			
2	Saturday	No Backup Required	N / A	N / A	
3	Sunday	No Backup Required	N / A	N / A	
4	Monday	Week 2 Rotation Monday Tape 6			
5	Tuesday	Week 2 Rotation Tuesday Tape 7			
6	Wednesday	Week 2 Rotation Wednesday Tape 8			
7	Thursday	Week 2 Rotation Thursday Tape 9			
8	Friday	Week 2 Rotation Friday Tape 10			
9	Saturday	No Backup Required	N / A	N / A	
10	Sunday	No Backup Required	N / A	N / A	
11	Monday	Week 1 Rotation Monday Tape 1			
12	Tuesday	Week 1 Rotation Tuesday Tape 2			
13	Wednesday	Week 1 Rotation Wednesday Tape 3			
14	Thursday	Week 1 Rotation Thursday Tape 4			
15	Friday	Week 3 Rotation Friday Tape 11			
16	Saturday	No Backup Required	N / A	N / A	
17	Sunday	No Backup Required	N / A	N / A	
18	Monday	Week 2 Rotation Monday Tape 6			
19	Tuesday	Week 2 Rotation Tuesday Tape 7			
20	Wednesday	Week 2 Rotation Wednesday Tape 8			
21	Thursday	Week 2 Rotation Thursday Tape 9			
22	Friday	Week 4 Rotation Friday Tape 12			
23	Saturday	No Backup Required	N / A	N / A	
24	Sunday	No Backup Required	N / A	N / A	
25	Monday	Week 1 Rotation Monday Tape 1			
26	Tuesday	Week 1 Rotation Tuesday Tape 2			
27	Wednesday	Week 1 Rotation Wednesday Tape 3			
28	Thursday	Week 1 Rotation Thursday Tape 4			
29	Friday	October Monthly Backup Tape 22			
30	Saturday	No Backup Required	N / A	N / A	
31	Sunday	No Backup Required	N / A	N / A	



Backup Log Sheet for November

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
1	Monday	Week 2 Rotation Monday Tape 6			
2	Tuesday	Week 2 Rotation Tuesday Tape 7			
3	Wednesday	Week 2 Rotation Wednesday Tape 8			
4	Thursday	Week 2 Rotation Thursday Tape 9			
5	Friday	Week 2 Rotation Friday Tape 10			
6	Saturday	No Backup Required	N / A	N / A	
7	Sunday	No Backup Required	N / A	N / A	
8	Monday	Week 1 Rotation Monday Tape 1			
9	Tuesday	Week 1 Rotation Tuesday Tape 2			
10	Wednesday	Week 1 Rotation Wednesday Tape 3			
11	Thursday	Week 1 Rotation Thursday Tape 4			
12	Friday	Week 3 Rotation Friday Tape 11			
13	Saturday	No Backup Required	N / A	N / A	
14	Sunday	No Backup Required	N / A	N / A	
15	Monday	Week 2 Rotation Monday Tape 6			
16	Tuesday	Week 2 Rotation Tuesday Tape 7			
17	Wednesday	Week 2 Rotation Wednesday Tape 8			
18	Thursday	Week 2 Rotation Thursday Tape 9			
19	Friday	Week 4 Rotation Friday Tape 12			
20	Saturday	No Backup Required	N / A	N / A	
21	Sunday	No Backup Required	N / A	N / A	
22	Monday	Week 1 Rotation Monday Tape 1			
23	Tuesday	Week 1 Rotation Tuesday Tape 2			
24	Wednesday	Week 1 Rotation Wednesday Tape 3			
25	Thursday	Week 1 Rotation Thursday Tape 4			Holiday-No Backup Required
26	Friday	Week 1 Rotation Friday Tape 5			
27	Saturday	No Backup Required	N / A	N / A	
28	Sunday	No Backup Required	N / A	N / A	
29	Monday	Week 2 Rotation Monday Tape 6			
30	Tuesday	November Monthly Backup Tape 23			



Backup Log Sheet for December

Day	Day of Week	Tape Label	Pass / Fail	Data	Notes
2	Wednesday	Week 2 Rotation Wednesday Tape 8			
3	Thursday	Week 2 Rotation Thursday Tape 9			
4	Friday	Week 2 Rotation Friday Tape 10			
5	Saturday	No Backup Required	N / A	N / A	
6	Sunday	No Backup Required	N / A	N / A	
7	Monday	Week 1 Rotation Monday Tape 1			
8	Tuesday	Week 1 Rotation Tuesday Tape 2			
9	Wednesday	Week 1 Rotation Wednesday Tape 3			
10	Thursday	Week 1 Rotation Thursday Tape 4			
11	Friday	Week 3 Rotation Friday Tape 11			
12	Saturday	No Backup Required	N / A	N / A	
13	Sunday	No Backup Required	N / A	N / A	
14	Monday	Week 2 Rotation Monday Tape 6			
15	Tuesday	Week 2 Rotation Tuesday Tape 7			
16	Wednesday	Week 2 Rotation Wednesday Tape 8			
17	Thursday	Week 2 Rotation Thursday Tape 9			
21	Friday	Week 4 Rotation Friday Tape 12			
19	Saturday	No Backup Required	N / A	N / A	
20	Sunday	No Backup Required	N / A	N / A	
21	Monday	Week 1 Rotation Monday Tape 1			
22	Tuesday	Week 1 Rotation Tuesday Tape 2			
23	Wednesday	Week 1 Rotation Wednesday Tape 3			
24	Thursday	Week 1 Rotation Thursday Tape 4			
25	Friday	Week 1 Rotation Friday Tape 5			Holiday-No Backup Required
26	Saturday	No Backup Required	N / A	N / A	
27	Sunday	No Backup Required	N / A	N / A	
28	Monday	Week 2 Rotation Monday Tape 6			
29	Tuesday	Week 2 Rotation Tuesday Tape 7			
30	Wednesday	Week 2 Rotation Wednesday Tape 8			
31	Thursday	Week 2 Rotation Thursday Tape 9			
31	Friday	December Monthly Backup Tape 24			